



International Moving Checklist

UP TO ONE MONTH AHEAD

- Plan ahead. Arrange and confirm your moving date as far in advance as possible.
- Make a list of the fixtures and fittings you are leaving behind.
- Make sure you have any vaccinations needed for the Country you are moving to.
- Make sure your passport, including visas (if applicable) are in order.
- Cancel any club memberships and notify schools, colleges, doctors and dentists of your departure.
- Obtain copies of your medical and dental records.
- Arrange re-direction of your mail through the Royal Re-Direction Service. Tel No. 08457 740740.
- Organise to transfer or close any bank accounts and look at the tax implications relative to your new destination (your local Inland Revenue Office should be able to help)
- Make note to cancel milk, paper and pay off any local bills.
- Contact your local council for any rebate due on Council Tax.
- Make sure your driving licence will be valid in the country you are moving to.
- If you are taking your car, check that the insurance will still be valid. You will need to arrange an Export Licence; this can be arranged through the DVLA in Swansea.

UP TO THREE WEEKS AHEAD

- Sort out lofts, attics, sheds and garages and speak to one of our consultants if you want to store anything in the United Kingdom.
- To continue your right to vote, contact your electoral office and ask for the relevant forms. Alternatively the British Embassy in the country you move to.



UP TO TWO WEEKS AHEAD

- Put safety first. If you are shipping your kitchen appliances, arrange for professional disconnection.
- Organise to have gas, electricity and water meters read on the morning of your move and to have the telephone disconnected and any bills forwarded to your new address.
- If you rent a television or any other appliance, arrange to have them collected on the morning of your move.
- Start running down the fridge and freezer.

DURING THE LAST WEEK

- Put all important documents, birth and marriage certificates etc., in one place and keep them with you on your journey. As a precaution photocopy them and put the copies in a drawer that is being moved with your effects.
- Organise some foreign currency for use immediately on your arrival in your new country.
- Keep suitcases packed with everything you need for your journey and for the time until your belongings arrive at your new destination.

ON THE DAY OF YOUR MOVE

- Let us pack your furniture and possessions for you – Our packers are professionally trained and it will take a lot of the strain off you.
- Pack everything you are taking yourself, including your suitcases and, in particular, your passports, visas and airline tickets into your car or stow them in a safe corner. This will ensure that they don't get packed into the removal van or shipping container.
- Before the removal vehicle or shipping container leaves check that nothing has been forgotten.
- If no-one is moving into your old property immediately, remember to turn off the power at the mains and drain or turn off the water supply. Make sure the house secure, and then hand the keys over to the agent.